



# Little Muheji Kindergarten and Primary School

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Ref: LIMS/Cir/11/16

Date: 7<sup>th</sup> December, 2016

Dear Parent/Guardian,

## **END OF YEAR 2016 CIRCULAR**

On behalf of Little Muheji School, I have the honour to express our appreciation for your continued support and for being an honest partner. We continue to celebrate God Almighty's kindness and love. It is my singular honour to update you as we end the year.

### **Key updates**

- a. **End of Term:** Wednesday 7<sup>th</sup> December, 2016 marks the end of third term. Each pupil has been given a Report, assessment sets, a circular, a Bank slip and holiday package.
- b. We have had an excellent and rewarding year and third term hence a good start for the year 2017. Overall learning has taken place, the Almighty continued to be merciful and blessed us with good health and our dear children remained smart and enjoying their cherished school.
- c. **Parent-teacher Meeting:** This term, we had a Primary Six parents' meeting. I sincerely thank parents who put their busy schedules aside and attended the meeting. Other meetings will be communicated in the school calendar of events, so please, kindly plan to attend.
- d. **2016 Primary Leaving Examination:** I am glad to inform you that our dear P.7 pupils did their PLE on 2<sup>nd</sup> and 3<sup>rd</sup> of November 2016 and we look forward to getting amazing results.
- e. **Top Class Graduation:** We have had an extremely good graduation ceremony this term 2016 and our dear Top class pupils have successfully completed a three year study in nursery and are officially promoted to Primary One (P.1) in 2017.
- f. **Interviews for new pupils:** We shall have interviews for new entrants. We welcome those who wish to join and the dates for interviews for new entrants are as follows;

	DATE	TIME
1	Monday, 19 <sup>th</sup> December, 2016	8:30am-4:00PM
2	Saturday 7 <sup>th</sup> January, 2017	8:30am-12:00PM
3	Saturday, 14 <sup>th</sup> January, 2017	8:30am-12:00PM
4	Saturday 21 <sup>st</sup> January, 2017	8:30am-12:00PM

- g. **Internal and external assessments:** The School continued to expose the pupils to internal and external assessments as possible. These have confirmed that our pupils can confidently compete favorably wherever they go. Pupils are assessed on holiday package, beginning of term, midterm and end of term examinations. In addition, pupils also do monthly assessments. Kindly study the child's report card to see how your child performed in the entire class. Kindly use the holidays to discuss and support your child accordingly. Pupils who have attained the promotional mark have a note on their card "**PROMOTED TO.....**".
- h. **Class open day:** A class day for all classes was held on 12<sup>th</sup> November, 2016 and provided an opportunity for parents and guardians to interact and dialogue with teachers basing on culture, co-curricular and performance aspects of their children. This exercise provides excellent feedback for the school on areas of improvement. The school is extremely grateful to parents that were able to discuss with their pupils. We also encourage those that were unable to come to prioritize, to come and know what goes on while your child is at school.
- i. **Medical services:** Our pupils have continued to receive first aid and medical attention from the School Nurse and those that require further management are always referred to specialized health facilities as provided on the registration form. In addition to health talks on assemblies, pupils in boarding section receive monthly medical checkup. A medical form has been designed and pupils in boarding section are required to have this form filled and brought on the 1<sup>st</sup> day of reporting.

#### **j. Beginning of 1<sup>st</sup> Term 2017**

Class	Reporting date	Key information
P7	Monday 16 <sup>th</sup> January, 2017	Pupils must be escorted and handed over to their class teacher on the first day of the term.
P5 - P6	Sunday 29 <sup>th</sup> January, 2017; 3 - 5:00PM	
Top to P4 class	Monday 30 <sup>th</sup> January, 2017	
Middle class	Tuesday 31 <sup>st</sup> January, 2017	
Baby class	Wednesday 1 <sup>st</sup> February, 2017	

#### **Key reminders**

- One ream of rota-trim paper:** Each child from Nursery to P7 is required to bring a ream of rota trim paper. This is to ease internal and external assessments. Note that pupils in Nursery section bring one ream of paper per year, while pupils in Primary section bring a ream of paper per term.
- Holiday work:** You are required to buy the holiday package at UGX 5,000. Kindly provide guidance and return the Holiday work when it is duly signed at the beginning of the term. Note that holiday work is considered and accounts at the end of term and promotion to another class.

### 3. Functional fees for First Term 2017

Nursery without day care	310,000/=
Nursery with day care	395,000/=
P.1 – P.4	410,000/=
P.5 - P.7 Day Scholars	510,000/=
P.5 – P.7 Boarders	700,000/=

4. **Payment Modality:** Payments are strictly by Bank (Centenary Bank/ Equity Bank at any branch countrywide). Alternatively pay by MTN Mobile Money School CODE 'MUHEJI'. All dues should be cleared before start of the term. **Kindly note that if you send fees on a staff cellphone, you lose it and no cash payments at school.**
5. **Swimming (Optional):** Fridays are swimming days, interested parents pay Ushs. 40,000/= per child per term and are encouraged to buy swimming costumes for their children.
6. **P5-P7 Guidance on transport:** Pupils in P5-P7 start and end their classes late, thus we strongly advise parents whose children are Day scholars to drop and pick their children and not to use school transport.
7. **Controlled Boarding facilities:** Boarding is optional and only for P.5 – P.7 pupils. As you are aware, the boarding facility is not compulsory, and we remain strict not to congest them. Accordingly, we will provide these services on first come first served basis. Only those pupils who will have booked and cleared school fees to zero balance by 7<sup>th</sup> January, 2017 will be considered.
8. **School mattress:** The School will provide mattresses for boarders effective 1<sup>st</sup> term, 2017. Kindly don't bring your personal mattress.
9. **Uniform:** Most of the boarders have continued to report to school with only one pair of uniform and a causal wear. This complicates their lives, especially during the rainy season when the uniform cannot get dry fast after washing. Accordingly, effective from next year 2017, only pupils with two pairs of uninform shall be allowed in the boarding section. All pupils in the boarding must come with two pairs of bed sheets (one pink and another blue).
10. **Smart jackets, rain coats and trousers for Boarders:** At times, it is too cold during preps. We therefore in away request parents to avail their children with a pair of smart jackets and trousers to wear during cold prep days. Please don't provide leggings.
11. **Too big suitcases for Boarders:** Some pupils continued to bring too big suitcases that are usually empty. We have accordingly advised on the size, kindly check with school. All boarders are required to have appropriate sizes of suitcases.

12. **Transport (Optional):** Pupils are picked and dropped at points of easy access but not homes. Pupils using school vans are required to clear transport dues to zero to avoid inconveniences. The following are the transport rates.

Route	NEAR		FAR	
	FULL	RETURN	FULL	RETURN
Ashinaga/ Transformer,	100,000	75,000	-	-
Main road / Nansana	100,000	75,000	-	-
Kasaawe/Nexus	100,000	75,000	-	-
St Stephen C.O.U	130,000	75,000	-	-
Tuyanye (S.D.A)	120,000	75,000	130,000	85,000
Yesu Amala	130,000	75,000	-	-
Kabumbi /Ashinaga	130,000	85,000	-	-
Kabulengwa – Police Post	130,000	85,000	-	-
Nabweru/Kibwa	140,000	85,000	150,000	95,000
Naluvule / Kabulengwa	140,000	85,000	150,000	95,000
Kye Wamala - main road	130,000	85,000	-	-
Gganda / Kamukamu	140,000	85,000	150,000	95,000
Katooke	150,000	85,000	160,000	100,000
Kyebando / Nsumbi	150,000	95,000	-	-
Namungoona	140,000	85,000	160,000	95,000
Ssenge / Bugembegembe	150,000	85,000	-	-
Bujuuko/Kawoko	160,000	95,000	200,000	100,000
Wamala/Masiro	150,000	95,000	160,000	100,000
Ggombe/ Wakiso / Kasengejje	150,000	95,000	165,000	100,000
Kasuubi/Kawaala	160,000	100,000	-	-
Namusera /Nkowe / Kavumba	160,000	100,000	170,000	100,000
Kisimu	180,000	100,000	-	-
Kagara/ Bukalango	200,000	120,000	-	-
Kayunga	140,000	85,000	-	-

13. **School office:** The school will remain open during the holidays Monday-Friday 9:00a.m - 5:00pm for those that may wish to make consultations.
14. The following are telephone numbers for some members of staff. Kindly save these numbers and use them appropriately.

Staff	Telephone
Head teacher	0712- 967-210
Deputy Head teacher	0750-001- 056
Head Nursery	0750-001- 041
Director Academics	0750-001- 040
Head Administration	0750-001- 058
Head of Drivers	0750-001- 060

It is my singular prayer that you will create time and have a candid talk, joke and play with your child during this holiday. We wish you and your family members a Merry Christmas and Happy New Year 2017.

Yours sincerely,



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**JOY MUBANGIZI (Mrs.)**  
**HEAD TEACHER**